



# SIXTH FORM ADMISSIONS POLICY FOR 2022/2023

**THE JOHN WARNER SCHOOL**  
STANSTEAD ROAD, HODDESDON, EN11 0QF

# Sixth Form Admissions Policy for 2022/2023

## Table of Contents

---

- Policy and Numbers.....2
- Desired Entry Requirements into Year 12 .....2
- Over Subscription .....2
- Right to Appeal .....3
- Application Process for Entry in September 2021 .....4

---

## POLICY AND NUMBERS

We aim to offer a range of academic and vocational qualifications to our Sixth Form students and some of these require minimum grades at GCSE. Our policy is to ensure that students accepted into the Sixth Form can be placed on appropriate courses where they are likely to succeed. For this reason, we ask all applicants to attend a meeting to discuss the most suitable courses for study; this meeting does not form part of the decision on whether or not to offer a place.

Alongside our current Year 11 students, we also accept applications from students wishing to transfer from another school. Academic entry rules are the same for both internal and external places.

The number of external admissions for the school year commencing **September 2022** is expected to be 10 students.

## DESIRED ENTRY REQUIREMENTS INTO YEAR 12

- Students must achieve seven full level 2 (GCSE or equivalent) passes at grades 4-9;
- At least one of those passes must be in English Language or mathematics at grade 4 or above;
- Any student not in possession of grade 4 or above in either English Language or mathematics will be required to re-take that examination in November or June of Year 12;
- The normal entry requirement for A level study is an attainment 8 score of 55 or above and a grade 6 or merit in the chosen subjects at level 2 (GCSE);
- The entry requirement for A level further mathematics is a grade 7 in GCSE mathematics;
- The normal entry requirement for vocational study is an attainment 8 score of 40 or above and a grade 4 or a pass in the chosen subjects at level 2 (GCSE);
- For courses that have not been taken at GCSE level, suitable grades will be expected in an equivalent subject area. Each of these subjects will provide details of appropriate equivalent qualifications;
- Students must follow a minimum of three level 3 courses when entering the Sixth Form.

Please refer to the Sixth Form Prospectus for specific course requirements.

## OVER SUBSCRIPTION

The John Warner School is required by its funding agreement to admit children with an EHCP (Education, Health and Care Plan) that names the school. Therefore, children whose EHCP names the school, will be given priority.

Where the applications for admission exceed the number of places available, the following over subscription rules will be applied. Rule 1 must be applied first as all rules are applied numerically as set out below:

---

**Rule 1 : Children looked after and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order<sup>1</sup> or a special guardianship order<sup>2</sup>)**

Places are allocated to **children in public care** according to Chapter 7, Section 2 of the School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) Regulations 2012.

These children will be prioritised under Rule 1.

Highest priority will also be given to children who were **looked after**, but ceased to be so because they were **adopted**, or became subject to a **child arrangements order** or a **special guardianship order**.

A “child looked after” is a child who is: a) in the care of a local authority, or b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22(1) of The Children Act 1989). The Children and Social Care Act 2017 has given “Children Previously Looked after from outside of England” the same status in law as “children previously looked after within England”

All children adopted from care who are of compulsory school age are eligible for admission under rule 1.<sup>3</sup>

Children in the process of being placed for adoption are classified by law as children looked after providing there is a Placement Order and the application would be prioritised under Rule 1.

Children who were not “looked after” immediately before being adopted, or made the subject of a child arrangement order or special guardianship order, will not be prioritised under Rule 1.

<sup>1</sup> Child arrangements order Under the provisions of the Children and Families Act 2014, which amended section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders which settle the arrangements to be made as to the person with whom the child is to live.

<sup>2</sup> Special guardianship order under 14A of The Children Act 1989, an order appointing one or more individuals to be a child’s special guardian or guardians.

<sup>3</sup> This definition has been amended in accordance with paragraph 1.7 (footnote 17) of the School Admissions Code that came into force on 19 December 2014.

---

**Rule 2: Priority will be given to external students in rank order according to their grade points**

In any case where a ‘tie-break’ is needed under any of the above oversubscription Criteria, priority will be given to the child or children living nearest to the school. Home to school distance will be calculated using a ‘straight line’ distance measurement system. When there is a need for a further tie-breaker where two or more different addresses measure the same distance from a school, in the case of a block of flats for example, the lower door number will be deemed nearest as logically this will be on the ground floor and therefore closer. If there are two or more identical addresses of separate applicants, the tiebreak will be random allocation, which will be independently supervised.

## RIGHT TO APPEAL

Students who are unsuccessful in their application to the school have a statutory right to appeal. Further details of the appeal procedure are available by contacting the school.

## APPLICATION PROCESS FOR ENTRY IN SEPTEMBER 2022

The Initial Interest Application Form needs to be completed by **10<sup>th</sup> December 2021**. Any applications received after this date will be considered 'late' and may be given a lower priority.

All current students and external applicants will be invited to a pathways discussion in **January/February 2022** to determine their final option choices.

On the Sixth Form Registration Day in September, students will be asked to complete a Course Sign Up Form. When completing this form, students should include all GCSE results (a copy of the statement of results is preferable).

The continuing interest list will be drawn up and revised in accordance with the criteria indicated previously. Such places as become available will be allocated strictly in accordance with the list. Any applicant will move down the list if applicants with a higher priority are added. The list will not be maintained after **31 December 2022** unless the school considers there to be a realistic possibility of a place becoming available in the immediate future.

---

© **The John Warner School** (Admissions Officer: Mrs J Rich)

Stanstead Road, Hoddesdon, Herts EN11 0QF

T: 01992 462889 ✉: [admissions@johnwarner.herts.sch.uk](mailto:admissions@johnwarner.herts.sch.uk) [www.johnwarner.herts.sch.uk](http://www.johnwarner.herts.sch.uk)