



The John Warner School • Stanstead Road • Hoddesdon • Hertfordshire • EN11 0QF
Telephone: 01992 462889 • Facsimile: 01992 470679 • E-mail: admin@johnwarner.herts.sch.uk
Website: www.johnwarner.herts.sch.uk • Headteacher: Jeremy M. Scott

25th August 2020

Dear Parent(s)/Carer(s)

Re. 'Be Ready' for school: Food and Drink (Catering)

This second letter in a series of reminders about getting ready for the return of school in September is about the availability of food and drink on the school site.

The guidance surrounding maintaining social distancing in schools very much discourages the use of shared areas for pupils in different year groups, such as the school canteen. Unfortunately, this means that our normal catering service has had to be significantly reduced. This will be reviewed once school reopens when we can gauge the relative risks and benefits of extending or further reducing the service as required.

Please, therefore note, that in September there will be:

- No break service in the canteen – we advise all pupils to bring a snack from home for morning break;
- A reduced lunch service that will need to be ordered in advance. Lunch choices will be limited to a packed lunch bag or basic warm lunch options – (see below for more details) – we would encourage pupils to bring in a packed lunch (see below) which can be eaten in their year group designated areas;
- A reduced service in the Sixth Form Common Room (see below);
- No water fountains – we would encourage all pupils to bring in a bottle of water from home.

Lunch service (Years 7-11)

The reduced lunch service that we will be able to provide consists of two strands:

1. A limited hot meal selection collected and consumed from the school canteen during the allocated time for each year group (see 'School Day'); or
2. A cold packed lunch selection that will be delivered and consumed in the year group teaching or break zones (see 'Break Zones' and 'Teaching Zones').

Due to the risk of transmitting the virus, we cannot use our normal thumb print recognition devices to pay for food in the canteen. Instead, we will be adopting a pre-paid service through WisePay called 'Book and Pay' (see below) which parents/carers will be able to access through their WisePay account. Any food that parents/carers wish their children to have in school will need to be booked in advance (deadline will be midday on the Friday of the preceding week) to give the school and catering company the chance to organise the logistics of preparing and delivering the food as necessary.

Please note that the current WisePay account and new 'Book and Pay' WisePay account are separate and therefore money cannot be transferred between the two.

WisePay "Book and Pay" Meals Service

In light of the restrictions around year group bubbles and movement around the site we are having to temporarily change the way in which the canteen operates.





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Our lunch service is temporarily moving to a book and pay service where all meals must be booked in advance. WisePay, our income collection service, has a module that will facilitate this. The Choose Meals and Pay option works independently from the previous "Pay for School Meals".

Pupils who select a sandwich meal will have their food delivered to their teaching block and pupils who choose a hot option will need to collect this from the canteen during the time allocated to their year group.

If you do not pre-book a meal, you will have to supply a packed lunch as there will be no ad-hoc meals service available.

Only meals booked in advance will be served.

Pre-booking meals using WisePay

When you log into the system you will be presented with the usual option for food & drinks payments



Food and Drink Payments

Once selected the new option is available



Clicking into this module will show you the meal choices for the menu for the next 2 weeks

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Week Commencing 14 September 2020					
	Not yet selected	Veg Sandwich Meal	Meat Sandwich Meal	Veg One Pot Meal	Meat One Pot Meal
Monday 14 SEP 2020	<input checked="" type="radio"/>	<input type="radio"/> Cheese	<input type="radio"/> Ham	<input type="radio"/> Macaroni Cheese	<input type="radio"/> Spagetti Bolognese
Tuesday 15 SEP 2020	<input checked="" type="radio"/>	<input type="radio"/> Cheese	<input type="radio"/> Ham	<input type="radio"/> Veg Korma	<input type="radio"/> Chicken Curry
Wednesday 16 SEP 2020	<input checked="" type="radio"/>	<input type="radio"/> Cheese	<input type="radio"/> Ham	<input type="radio"/> Tortellini	<input type="radio"/> Meatballs and Pasta
Thursday 17 SEP 2020	<input checked="" type="radio"/>	<input type="radio"/> Cheese	<input type="radio"/> Ham	<input type="radio"/> Sweet Chilli Noodles	<input type="radio"/> Katsau Curry
Friday 18 SEP 2020	<input checked="" type="radio"/>	<input type="radio"/> Cheese	<input type="radio"/> Ham	<input type="radio"/> Sweet Potato and Spinach Curry	<input type="radio"/> Chilli Mac Pasta

Once you make your selection proceed to checkout to pay and follow the screen to enter you card payment details.

If your child is entitled to a Free School Meal then the total due will show £0.00.

Item(s)	Student	Option	Quantity	Item Price	VAT	Subtotal
Pay for School Meals	WisePay TechSupport	3 Meals were selected	1 Delete	£12.75	£0.00	£12.75
TOTAL						£12.75

[< Continue Shopping](#) [Proceed to Checkout >](#)

You then proceed to the payment gateway once agreeing to the terms and conditions.

Terms and Conditions

agree to the Terms and Conditions and confirm that my order details are correct. Yes No

understand that by proceeding, my details such as name, address, email address and telephone number will be passed to the payment gateway provider, Secure Trading. I understand that this information is used for the purpose of completing my transaction.

[<< Go Back](#) [Confirm Payment >>](#)



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In order for the correct amount of food to be prepared meal selections will need to be made by midday on the Friday of the preceding week. For instance, meals for week commencing Monday, 7th September will need to be booked by midday on Friday 4th September.

Cleaning

Cleaning will take place in the canteen between each year group usage. The canteen will be divided into two spaces – one side will be cleaned while the other side is being used.

We encourage all pupils to bring anti-bacterial cleaning wipes with them and/or hand sanitiser.

Sixth Form Café

Because the Year 12 and Year 13 students constitute one 'bubble' they are able to share the Sixth Form Café facility which will be open both at break and lunch. Sixth Form students will be able to book the same hot and cold options through WisePay 'Book and Pay' (see above) and will also have a selection of drinks and snacks that can be purchased from the café.

Please note that payments at the counter of the Sixth Form Café can only be made using cashless payment cards as the thumb recognition devices will be out of use.

Water

We encourage all pupils to bring a (re-usable) bottle of water with them every day to school. Water fountains will be out of action, so there will not be the opportunity to refill during the day.

Packed lunch

Many parents/carers may well think that the easiest option is for children to bring a packed lunch with them into school. Pupils with packed lunches (of cold lunches from school) will be able to eat them either in their year group's Break Zone or Teaching Zone (depending on the weather).

We would encourage all parents/carers and pupils to consider the opportunity to bring healthy lunches into school. There are some excellent websites that promote healthy lunch boxes such as

<https://www.nhs.uk/change4life/recipes/healthier-lunchboxes> or
<https://www.bbcgoodfood.com/recipes/collection/school-lunch-recipes>

Free School Meals

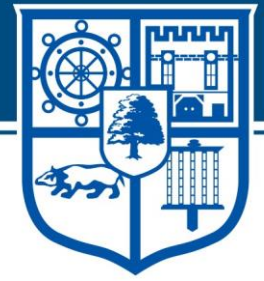
Healthy meals during the school day are important for everybody and some families may need assistance with the financial burden that this can create. The Free School Meals (FSM) scheme provides a healthy meal for all disadvantaged (based on certain criteria) pupils between the ages of 5 and 16. We will work closely with our FSM families and pupils to ensure they are accessing the hot or cold choices we are able to provide in the school.

You can check whether you might be entitled to Free Schools Meals by clicking [this link](#) to the Herts County Council website and completed a quick survey (5 minutes). You will need your National Insurance number.

Summary

We hope that these measures are temporary and that we will be able to extend our food service as soon as it is safe and practical to do so.





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We would encourage all pupils to:

- Bring snacks, and water with them every day;
- Either:
 - book a prepaid hot or cold meal from the school using WisePay or;
 - bring in a packed lunch.

I will send more information over the coming days, including reminders about start of term timings and locations.

Best wishes.

Mr Jeremy Scott
Headteacher