



26th August 2020

Dear Parent(s)/Carer(s)

Re. 'Be Ready' for school: Start of Term arrangements

This third letter in a series of reminders about getting ready for the return of school in September is about the arrangements for the start of term.

We are very excited about welcoming our pupils back to school after the significant disruption we have faced over the last few months. However, this start of term is not going to be like any other we have experienced and the arrangements for each year group have been carefully considered.

Please ensure your child/children is/are fully aware of the date, time and location they need to be in school.

Start of Term Arrangements

Wednesday, 2nd September 2020 is a staff-training day. This will be the first opportunity staff have had to all get together on site since we went into lockdown at the end of March. There are obviously important issues we need to discuss about plans for re-opening alongside the usual preparations for teaching.

Thursday, 3rd September 2020 will be for **Year 7** pupils only. We have not been able to invite our new pupils onto the school site this year for their normal induction activities that help them transition from primary to secondary school. Year 7 pupils should arrive at the back gate of the school in the Sports Centre Car Park at 08:30.

Friday, 4th September 2020 will be for **Year 7** and **Year 12** pupils only. Year 7 will have a full day of normal lessons. Year 12 will also not have had the opportunity to receive the normal induction activities that will help them transition into the sixth form. Year 7 pupils should arrive at the back gate of the school in the Sports Centre Car Park at 08:30. Year 12 students should arrive through the main school front entrance at 08:40.

Monday, 7th September 2020 will be a normal day for all pupils across the school.

Year Group	First Day	Entrance/Exit Point	Start time	End time
Year 7	Thursday, 3 rd September 2020	Back gate from the Sports Centre Car Park	08:30	15:00
Year 8	Monday, 7 th September 2020	Back gate from the Sports Centre Car Park	08:40	15:10
Year 9	Monday, 7 th September 2020	Side front gate (opposite Maths Block)	08:30	15:00
Year 10	Monday, 7 th September 2020	Side front gate (opposite Maths Block)	08:40	15:10
Year 11	Monday, 7 th September 2020	Main school front gate	08:30	15:00
Year 12	Friday, 4 th September 2020	Main school front gate	08:40	15:10
Year 13	Monday, 7 th September 2020	Main school front gate	08:40	15:10



School Day

Following current government direction, our main priority for the autumn term will be getting pupils back into school and teaching them in a classroom setting.

The school day will operate between 08:30 and 15:10 with some important variations between different year groups:

Year 7

Time	Event	Location
08:30	Arrive at school	Rear entrance from Sports Centre Car Park
08:40-09:00	Form (and registration)	Form room (downstairs Humanities Block)
09:00-10:00	Period 1	Downstairs Humanities
10:00-11:00	Period 2	Downstairs Humanities
11:00-11:20	Break	Outside Humanities, Science and Music
11:20-12:20	Period 3	Downstairs Humanities
12:20-13:20	Lunch (canteen slot 12:20-12:40)	Outside Humanities, Science and Music
13:20-14:00 (NB Shortened Period)	Period 4	Downstairs Humanities
14:00-15:00	Period 5 (and reg.)	Downstairs Humanities
15:00	Exit school	Rear entrance from Sports Centre Car Park

Year 8

Time	Event	Location
08:40	Arrive at school	Rear entrance from Sports Centre Car Park
08:40-09:00	Form (and registration)	Form room (upstairs Humanities Block)
09:00-10:00	Period 1	Upstairs Humanities
10:00-11:00	Period 2	Upstairs Humanities
11:00-11:20	Break	Between Humanities and Sports Centre
11:20-12:20	Period 3	Upstairs Humanities
12:20-13:20	Lunch (canteen slot 12:40-13:00)	Between Humanities and Sports Centre
13:20-14:00 (NB Shortened Period)	Period 4	Upstairs Humanities
14:00-15:00	Period 5 (and reg.)	Upstairs Humanities
15:10	Exit school	Rear entrance from Sports Centre Car Park

The John Warner School



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Year 9

Time	Event	Location
08:30	Arrive at school	Front side gate
08:40-09:00	Form (and registration)	Form room (English Block)
09:00-10:00	Period 1	English Block
10:00-11:00	Period 2	English Block
11:00-11:20	Break	Basketball courts
11:20-12:20	Period 3	English Block
12:20-13:00 (NB Shortened Period)	Period 4	English Block
13:00-14:00	Lunch (canteen slot 13:00-13:20)	Basketball courts
14:00-15:00	Period 5 (and reg.)	English Block
15:00	Exit school	Front side gate

Year 10

Time	Event	Location
08:40	Arrive at school	Front side gate
08:40-09:00	Form (and registration)	Form room (Mathematics Block)
09:00-10:00	Period 1	Mathematics Block
10:00-11:00	Period 2	Mathematics Block
11:00-11:20	Break	Outside space between Maths and English
11:20-12:20	Period 3	Mathematics Block
12:20-13:20	Period 4	Mathematics Block
13:20-14:00	Lunch (canteen slot 13:20-13:40)	Outside space between Maths and English
14:00-15:00	Period 5 (and reg.)	Mathematics Block
15:10	Exit school	Front side gate

Year 11

Time	Event	Location
08:30	Arrive at school	Front main gate
08:40-09:00	Form (and registration)	Form room (MFL Block)
09:00-10:00	Period 1	MFL Block
10:00-11:00	Period 2	MFL Block
11:00-11:20	Break	Behind MFL Block
11:20-12:20	Period 3	MFL Block
12:20-13:20	Period 4	MFL Block
13:20-14:00	Lunch (canteen slot 13:40-14:00)	Behind MFL Block
14:00-15:00	Period 5 (and reg.)	MFL Block
15:00	Exit school	Front main gate



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Sixth Form (Years 12 and 13)

Time	Event	Location
08:40	Arrive at school	Front main gate
08:40-09:00	Form (and registration)	Form room (Science and Technology Blocks)
09:00-10:00	Period 1	Science and Technology Blocks
10:00-11:00	Period 2	Science and Technology Blocks
11:00-11:20	Break	Sixth Form Study Centre and Common Room
11:20-12:20	Period 3	Science and Technology Blocks
12:20-13:20	Period 4	Science and Technology Blocks
13:20-14:00	Lunch (canteen slot 13:40-14:00)	Sixth Form Study Centre and Common Room
14:00-15:00	Period 5 (and reg.)	Science and Technology Blocks
15:10	Exit school	Front main gate

Two-week timetable

From September, we will be operating a two-week timetable. Pupils will clearly see the differences between Week 1 and Week 2 when they are given their timetables at the start of term.

Please note that for Year 7 on Friday, 4th September 2020 their timetable will be **Week 2**.

Monday, 7th September will be the start of **Week 1** for all pupils.

Face Coverings

You will be aware that yesterday (25th August 2020), the government issued an [updated announcement](#) on the wearing of face masks/coverings for staff and children in Year 7 or above in schools in England. We are now reviewing our approach and recommendations in light of this announcement as well as the recent [World Health Organisation statement](#) (21st August 2020).

I will send a separate communication about the decisions we make regarding face coverings in the next few days.

I have also attached to this letter a leaflet produced by the Government for parents/carers about the return to school and also point you in the direction of the [government's website](#) which has some useful information and practical guidance.

Best wishes.

Mr Jeremy Scott
Headteacher